

D 140028

(Pages : 2)

Name.....

Reg. No.....

**SIXTH SEMESTER (CBCSS—UG) DEGREE EXAMINATION
APRIL 2026**

B.B.A.

BBA 6B 16—MANAGEMENT TRAINING AND DEVELOPMENT
(HUMAN RESOURCE MANAGEMENT ELECTIVE)

(2020 Admission onwards)

Time : Two Hours and a Half

Maximum : 80 Marks

Part A*Answer all questions.*

1. What do you meant by Management Development ?
2. What do you meant by Training ?
3. What is Skill Inventory ?
4. What is Task analysis ?
5. Define Team Building.
6. What do you meant by Analyst Training ?
7. What is Training Evaluation ?
8. What is Brainstorming ?
9. Who is a Trainer ?
10. What is Learning ?
11. What is Synergy ?
12. State any *two* objectives of training.
13. What is Over learning ?
14. Define Computer Based Training.
15. Define Counselling.

(15 × 2 = 30, Maximum ceiling 25 marks)

Turn over

Part B

Answer all questions.

16. Discuss the differences in Training and Development.
17. Explain the major challenges in training managers.
18. What are the objectives of management development ?
19. What are the major factors affecting learning and knowledge management ?
20. How training for TQM can be done ?
21. What are the major steps for effective training programme ?
22. How does brainstorming method of training help managers ?
23. What are the different levels of training evaluation ?

(8 × 5 = 40, Maximum ceiling 35 Marks)

Part C

*Answer any two questions.
Each question carries 10 marks.*

24. What do you meant by Management Development ? Explain the major methods of management development.
25. Discuss briefly the consequences of not providing training. Briefly discuss the status of training and development in India.
26. Explain the various interactive methods of training.
27. Briefly discuss the process in implementing knowledge management.

(2 × 10 = 20 marks)

D 140028-A

(Pages : 4)

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(Multiple Choice Questions for SDE Candidates)

Time : 15 Minutes**Total No. of Questions : 20****Maximum : 20 Marks****INSTRUCTIONS TO THE CANDIDATE**

1. This Question Paper carries Multiple Choice Questions from 1 to 20.
2. The candidate should check that the question paper supplied to him/her contains all the 20 questions in serial order.
3. Each question is provided with choices (A), (B), (C) and (D) having one correct answer. Choose the correct answer and enter it in the main answer-book.
4. The MCQ question paper will be supplied after the completion of the descriptive examination.

BBA 6B 16—MANAGEMENT TRAINING AND DEVELOPMENT
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(Multiple Choice Questions for SDE Candidates)

1. _____ is the process of increasing the knowledge and skills for doing a particular job.
(A) Education. (B) Training.
(C) Selection. (D) None of these.
2. _____ training provides to maximise accidents and damage to machinery.
(A) Job training. (B) Safety training.
(C) Promotional training. (D) None of these.
3. _____ training involves training of existing employees to enable them to perform higher level jobs.
(A) Orientation training. (B) Safety training.
(C) Promotion training. (D) Remedial training.
4. _____ involves a study of the entire organisation in terms of its objective, human resources, resource allocation, utilisation growth potential and its environment.
(A) Task analysis. (B) Manpower.
(C) Organisational analysis. (D) All of these.
5. Under _____ training method theoretical instruction and practical learning are provided to trainees in training institutes.
(A) OJT. (B) Off the job training.
(C) Apprenticeship training. (D) All of these.
6. Under _____ training it is a joint programme of training in which educational institutions and business firms co-operate.
(A) Internship training. (B) Off the job training.
(C) Vestibule training. (D) None of these.
7. _____ is the process of choosing the most suitable persons from all the applicants.
(A) Induction. (B) Selection.
(C) Placement. (D) Recruitment.

8. _____ be defined as downgrading an employee by reducing his salary, decreasing his responsibility, authority and status.
- (A) Transfer. (B) Promotion.
(C) Demotion. (D) None of these.
9. _____ becomes necessary when an employee moves from one job to another due to promotion and transfer.
- (A) Training. (B) Education.
(C) Both of these. (D) None of these.
10. The following training aims to provide broad training to enable the trainee to take up wide variety of tasks within his field of specialisation :
- (A) Demonstration. (B) OJT.
(C) Apprenticeship. (D) All of these.
11. The following is not a on the job training method :
- (A) Understudies. (B) Job rotation.
(C) MBO. (D) Case study method.
12. Job instruction training otherwise known as :
- (A) On the job training. (B) Off the job training.
(C) Classroom training. (D) None of these.
13. _____ is meant for managerial personnel or executives.
- (A) Training. (B) Executive development.
(C) Both of these. (D) None of these.
14. To develop competent successors to senior executives _____ method of training is necessary.
- (A) In basket exercise. (B) Under study.
(C) Sensitivity training. (D) Role playing.
15. _____ technique of training helps to develop negotiating and selling skills.
- (A) Sensitivity training. (B) Role playing.
(C) Management games. (D) Lecturing.

Turn over

16. _____ technique of training provides conceptual knowledge in a short period to a large number of persons.
- (A) Sensitivity training. (B) Conference.
(C) Management games. (D) Lecturing.
17. _____ is the art or profession of teaching and preparatory training or instruction.
- (A) Training. (B) Mentoring.
(C) Pedagogy. (D) None of these.
18. Which of the following is not a projective instructional aid ?
- (A) Motion picture. (B) Tape recorder.
(C) Computer pallet. (D) Videos.
19. A philosophy that focuses attention on eliminating waste by purchasing or manufacturing just enough of the right items just in time is _____.
- (A) Quality circle. (B) JIT.
(C) TQM. (D) None of these.
20. The purpose of _____ is to produce in such a way that there is minimum work in process and minimum stock of furnished goods in inventories.
- (A) Quality circle. (B) JIT.
(C) TQM. (D) None of these.