

D 140417

(Pages : 2)

Name.....

Reg. No.....

**SIXTH SEMESTER (CBCSS—UG) DEGREE EXAMINATION
APRIL 2026**

Political Science

POL 6B 04—INTRODUCTION TO PUBLIC ADMINISTRATION

(2020 Admission onwards)

Time : Two Hours and a Half

Maximum : 80 Marks

Answers can be written in English or Malayalam.

Part A (Short Answer Questions)

Answer all questions.

Each answer carries 2 marks.

1. Public Administration.
2. Human Relations Approach.
3. Unity of command.
4. Clientele.
5. Rule of Law.
6. POSDCORB.
7. Types of Communication.
8. Patronage Bureaucracy.
9. Rigg's Model.
10. Co-ordination.
11. Administrative Law.
12. Informal Organisations.
13. Aristocratic System.
14. Spoils system.
15. Administrative Adjudication.

(Ceiling of marks-25)

Turn over

Part B (Paragraph Questions)

*Answer **all** questions.
Each answer carries 5 marks.*

16. Define Private Administration.
17. Write a note on Scientific Management theory.
18. What are the types of bureaucracy ?
19. Examine the Principles of Organisations.
20. Write a note on Delegated Legislation.
21. Explain the structure and functions of Union Public Service Commission.
22. Describe the basic features of hierarchy.
23. Explain the factors that affect the span of control.

(Ceiling of marks-35)

Part C (Essay Questions)

*Answer any **two** questions.
Each answer carries 10 marks.*

24. Examine the meaning, nature and scope of Public Administration.
25. Define Delegation. Distinguish between different types of delegation.
26. Define Organization. Discuss the Bases of departmental organization.
27. Write an essay on Development Administration.

(2 × 10 = 20 marks)

D 140417-A**(Pages : 4)****Name.....****Reg. No.....****SIXTH SEMESTER (CBCSS—UG) DEGREE EXAMINATION
APRIL 2026****Political Science****POL 6B 04—INTRODUCTION TO PUBLIC ADMINISTRATION****(2020 Admission onwards)****(Multiple Choice Questions for SDE Candidates)****Time : 15 Minutes****Total No. of Questions : 20****Maximum : 20 Marks****INSTRUCTIONS TO THE CANDIDATE**

1. This Question Paper carries Multiple Choice Questions from 1 to 20.
2. The candidate should check that the question paper supplied to him/her contains all the 20 questions in serial order.
3. Each question is provided with choices (A), (B), (C) and (D) having one correct answer. Choose the correct answer and enter it in the main answer-book.
4. The MCQ question paper will be supplied after the completion of the descriptive examination.

POL 6B 04—INTRODUCTION TO PUBLIC ADMINISTRATION

(Multiple Choice Questions for SDE Candidates)

1. In the _____ civil servants and academics such as Woodrow Wilson promoted American civil service reform in 1880, moving public administration into academia.
(A) USA. (B) UK.
(C) USSR. (D) France.
2. In the words of Woodrow Wilson, public administration is detailed and systematic application of what ?
(A) Politics. (B) Law.
(C) Religion. (D) All.
3. According to which view, public administration is the sum total of all the activities undertaken in pursuit of and in fulfilment of public policy :
(A) Integral view. (B) Managerial view.
(C) Constructive view. (D) None.
4. According to this view, the work of only those persons who are engaged in the performance of managerial functions in an organisation constitute administration :
(A) Integral view.
(B) Managerial view.
(C) Constructive view.
(D) None.
5. _____ is regarded as the father of Scientific Management.
(A) Gladden. (B) LD White.
(C) F.W. Taylor. (D) None.
6. Herbert Simon's Administrative Behaviour: A study of decision-making processes in administration organization published in the year :
(A) 1943. (B) 1945.
(C) 1947. (D) None.

7. Whose statement is that under the English 'rule of law' the administrative authorities and the private citizens had equality before law and the former possessed no special advantage, is also incorrect.
- (A) Dicey. (B) W.B. Murno.
(C) Wilson. (D) F.G. Goodnow.
8. _____ is one of the peculiar features of the British constitution.
- (A) Rule of law. (B) Presidential system.
(C) Federal nature. (D) None.
9. Who defines Administrative adjudication as the process by which administrative agencies settle issues arising in the course of their work when legal rights are in question.
- (A) Weber. (B) Prof. Dimock.
(C) Oatman. (D) Waldo.
10. _____ describe administrative tribunals or Administrative Courts as, "authorities outside the ordinary court system which interpret and apply the laws when acts of public administration are attacked in formal suits or by other established methods.
- (A) Blachly and Oatman. (B) Prof. Dimock.
(C) Oatman. (D) Blachly.
11. According to _____, "organisation is concerned with the pattern of relationship between persons in an enterprise, so constructed as to fulfil the enterpriser's function".
- (A) Laxmi Kant. (B) Luther Gullick.
(C) Weber. (D) Gladden.
12. According to L D. White, an organisation has three primary elements :
- (A) Persons, Combined Efforts, and a Common Purpose.
(B) Co-ordination, Planning, persons.
(C) Structure, Bye laws, Persons.
(D) Persons, Personnel, Purpose.
13. Who described the Span of Control concept is related to the principle of "span of attention" ?
- (A) Dimock. (B) V A Graicunas.
(C) Lancet. (D) None.

Turn over

14. It is easy for a supervisor to manage 50 call executives at the same time because they are doing similar work at the same time. On the other hand, a professor can take two or a maximum of four students pursuing a doctorate. Given statement is an example for :
- (A) Hierarchy. (B) Structure.
(C) Span of control. (D) None.
15. According to _____, delegation means conferring authority from one executive or organisation unit to other.
- (A) Fayol. (B) Taylor.
(C) Ludwig. (D) Terry.
16. Which of the following ways are useful for securing coordination in the organisation ?
- (A) Clarifying authority and responsibility.
(B) Facilitating effective communications.
(C) Through leadership.
(D) All the three above.
17. _____ regards communication as “the blood stream of administrative organisation”.
- (A) Millet. (B) Terry.
(C) Charles Worth. (D) Weber.
18. Who considered communication as “the heart of management” ?
- (A) White. (B) Pfiffner.
(C) Waldo. (D) None.
19. According to Millet, there are seven factors necessary to make the communication effective. Which one of the following is not included in it ?
- (A) Adequate. (B) Timely.
(C) Direct. (D) Uniform.
20. Edward Weidner tries to introduce development administration in a :
- (A) Narrow way. (B) Scientific way.
(C) Parochial way. (D) None.