

C 80631

Name.....

Reg. No.....

**FOURTH SEMESTER M.C.J. DEGREE EXAMINATION, MARCH 2020**

(CUCSS)

M.C.J.

MCJ 4E 06—TECHNICAL WRITING AND DOCUMENTATION

Time : Three Hours

Maximum : 36 Weightage

*Answer Question 1 and four others*

**Part A**

1. Write short notes on any *six* of the following. Each question carries 2 weightage :

- (a) Technical writing.
- (b) Project abstracts.
- (c) Technical manual.
- (d) Technical document.
- (e) Project writer.
- (f) Liaison with engineers.
- (g) Editor roles.
- (h) Copy fitting.

(6 × 2 = 12 weightage)

**Part B**

*Answer any four questions.  
Each question carries 6 weightage.*

- 2. Analyse the elements of project proposals and its supporting documents.
- 3. What would you predict/infer from the technical writing ?
- 4. Elucidate the roles and responsibility of a project manager when formulating a project proposal.
- 5. What do you think about technical writing versus other forms of writing ?
- 6. Illustrate the roles and responsibility of a technical writer when creating a Project document.
- 7. What are all the products of technical reports and the difference between them ?
- 8. Do you agree that the accuracy of technical details in editing is the pivotal work ? Explain.
- 9. What is the main idea of technical writing, editing and documentation ?

(4 × 6 = 24 weightage)