

FIRST SEMESTER B.A./B.Sc. DEGREE EXAMINATION, NOVEMBER 2019**(CUCBCSS—UG)****Functional English****FEN 1B 01—ORAL COMMUNICATION AND PRACTICE****Time : Three Hours****Maximum : 80 Marks****I. Answer the following bunches of questions :**

(a) 1 _____ is the process by which we exchange ideas with other people.

(Channel, Communication, Feedback)

2 Message is the signal that triggers the response of a _____.

(Sender, Receiver, Layman)

3 Communication is essentially a _____ way process.

(One, Two, Three)

4 Thomas, _____ is the author of *Communication and Language : A Handbook of Theory and Practice*.

(Norton, Neil, Nelson)

(b) 5 _____ is one of the common barriers to listening.

(Attentiveness, Egotism, Disinterestedness)

6 I would like to _____ a problem with you.

(Discuss, Report, Debate)

7 Could you advice me _____ accommodation in Munnar ?

(In, On, About)

8 _____ is a response to expression of gratitude.

(Welcome, Great, Yes)

(c) 9 In conversation, the first person comes _____.

(First, Second, Last)

10 _____ are the inner urges of an individual.

(Motives, Motions, Feelings)

Turn over

- 11 In _____ presentations, the speaker speaks without interruption.
(Pair, Monologue, Extempore)
- 12 Leena and me _____ planning a get-together.
(Was, Were, Is)

(12 × 1 = 12 marks)

II. Answer any *nine* of the following in two *or* three sentences each :

- 13 Objectives of Communication.
- 14 SMS.
- 15 Decoding.
- 16 Feedback.
- 17 Organization of Presentation.
- 18 Noise.
- 19 Interpersonal Communication.
- 20 Delivery of speech.
- 21 Formal Communication.
- 22 Gesture.
- 23 Attentiveness.
- 24 Comparing.

(9 × 2 = 18 marks)

III. Attempt any *six* of the following in about 100 words each :

- 25 Communication Competence.
- 26 Linear Model and Transactional Model.
- 27 Event Management.
- 28 Prepare a short skit on gender equality.
- 29 Prepare a formal speech on “Youth and Society”.
- 30 Non-verbal communication.
- 31 Barriers to Communication.

32 Characteristics of Communication.

33 TV news reading.

34 How to speak without fears.

(6 × 5 = 30 marks)

IV. Answer any *two* of the following in about 300 words each :

35 A brief history of Human Communication.

36 Presentation Skills.

37 A brief dialogue between two friends on "Problems of Youth".

38 Prepare a skit on the topic "Drug abuse".

(2 × 10 = 20 marks)